



DEPARTMENT OF PUBLIC SAFETY  
AND CORRECTIONAL SERVICES

# 2006 ANNUAL REPORT





# **LETTER FROM SECRETARY MAYNARD**



From the point of view of those who protect the public safety, whether they are correctional officers or parole and probation agents, we know one thing about our system – the priorities of any good public safety system remain the same: to protect the public, protect our employees, and protect the offenders under our supervision. Because their tax dollars make our jobs possible, the people of Maryland deserve our commitment and a full and transparent accounting of what we do. Likewise, all of our employees deserve our commitment and support because they not only put their own safety on the line to keep the public secure, it is those same employees who provide care and custody for the offenders. Last but not least, the law requires us to monitor offenders in a safe and humane way, and we take this responsibility very seriously.

As Secretary of the Maryland Department of Public Safety and Correctional Services, I am focused on this mission and pledge to work to fulfill these goals. Without a high quality public safety network that includes enforcement, corrections, parole and probation, and education and treatment, our citizens cannot work and raise their families in a safe environment.

This Annual Report provides important information regarding programs and services in the Department of Public Safety and Correctional Services during 2006. The people and the initiatives described herein each contribute to our mission. I look forward to working with the many dedicated professionals of the Department of Public Safety and Correctional Services to enhance our efforts to accomplish our mission.

Sincerely,

A handwritten signature in cursive script that reads "Gary D. Maynard". The signature is written in dark ink and is positioned above the printed name and title.

Gary D. Maynard  
Secretary

# TABLE OF CONTENTS

Secretary's Letter . . . . .	1
Mission/Vision . . . . .	3
Seven Guiding Principals . . . . .	3
History of the Department . . . . .	4
Office of the Secretary . . . . .	7
Information Technology & Communications Division (ITCD) . . . . .	7
Maryland Parole Commission (MPC) . . . . .	9
Office of the Principal Counsel (OPC) . . . . .	10
Office of Treatment Services . . . . .	10
Patuxent Institution . . . . .	11
Administration . . . . .	11
Operations . . . . .	14
Division of Correction (DOC) . . . . .	14
Division of Parole and Probation (DPP) . . . . .	14
Partnerships . . . . .	16
Division of Pretrial Detention and Services (DPDS) . . . . .	16
Maryland Police and Correctional Training Commissions . . . . .	19
Professional Development and Training Division (PDTD) . . . . .	20
Maryland Correctional Enterprises . . . . .	20
Division of Capital Construction & Facilities Maintenance (DCCFM) . . . . .	21
Budget Information FY 2006	
Budget . . . . .	23-24
Statistics . . . . .	25
Organizational Chart . . . . .	26



## **MISSION**

The Department of Public Safety and Correctional Services protects the public, its employees, detainees and offenders under its supervision.

## **VISION**

Dedicated to strengthening public safety in our communities, the Department of Public Safety and Correctional Services will reduce criminal behavior and improve the quality of life for all Marylanders through its diverse programs, services and community partnerships. The Department will continuously support its employees who will provide experienced, professional leadership in the criminal justice community and be nationally recognized for excellence.



## **DPSCS SEVEN GUIDING PRINCIPLES**

1. To be focused on empowering people to succeed.
2. To be an effective and efficient team of professionals.
3. To be inclusive – to involve all parties, both internal and external, who need to be part of the process.
4. To be honest – to do everything with integrity.
5. To be ethical – to do the right thing, both legally and morally.
6. To be informed and guided by appropriate and valid data in our decisions.
7. To be outcome-oriented in achieving results consistent with our mission.

DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES

## ***HISTORY OF THE DEPARTMENT***

Today, the Department of Public Safety and Correctional Services is responsible for community-based crime control for the State of Maryland. The Department is responsible for correctional and rehabilitative policy, setting criminal justice training standards, operating statewide criminal justice information and technology systems and controlling adjudicated individuals who pose a threat to the public.

The Department of Public Safety and Correctional Services was created in 1970. It absorbed the previously autonomous entities of the Division of Correction, Division of Parole and Probation, Maryland State Police, State Civil Defense and Emergency Planning Agency, State Fire Prevention Commission and the State Fire Marshal, Maryland Traffic Safety Commission and Patuxent Institution, as well as several advisory boards. The State Civil Defense and Emergency Preparedness Agency was renamed and transferred to the Military Department in 1989 and is now called the Maryland Emergency Management Agency. In 1994, the Maryland State Police became a principal executive department.

The 20th century saw a flurry of prison construction: the Maryland State Penal Farm (later to become Maryland Correctional Institution at Hagerstown) in 1931; Women's Prison of the State of Maryland at Jessup in 1939; Patuxent Institution at Jessup in 1951; Maryland Correctional Training Center at Hagerstown in 1966; Maryland Correctional Institution at Jessup in 1981; Roxbury Correctional Institution at Hagerstown in 1983; Eastern Correctional Institution at Westover in 1987; Maryland Correctional Adjustment Center at Baltimore in 1989; and the Western Correctional Institution that opened in 1996, south of Cumberland in Allegany County. The State assumed additional responsibilities in 1991 when it took control of the Baltimore City Jail and reorganized it as the Baltimore City Detention Center under the Division of Pretrial Detention and Services and built the Baltimore Central Booking and Intake Center in 1995. The Maryland House of Correction in Jessup was built in 1878. A section of the House is one of the oldest maximum-security prisons still in use today.

### ***SUPPORTING CRIME VICTIMS: A PUBLIC SAFETY PRIORITY***

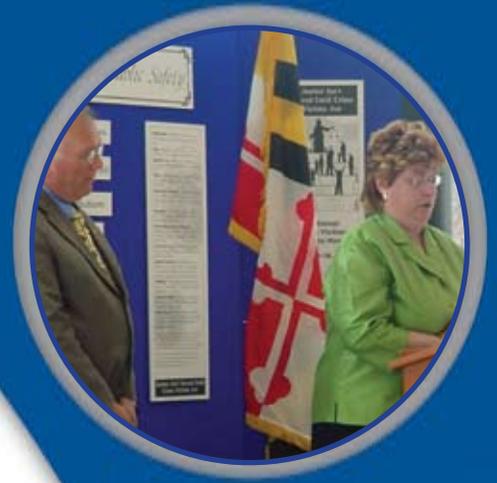
DPSCS is committed to making support services for crime victims a priority and is dedicated to addressing the issues, concerns, special needs and rights of victims at every level of our system.



# **CRIMINAL INJURIES COMPENSATION BOARD**

The Criminal Injuries Compensation Board (CICB) provides financial assistance to crime victims who have suffered a physical injury. Each year the Board provides millions of dollars to victims of violent crimes and has received more than \$1.3 million from the United States Department of Justice Office for Victims of Crime.

FY 2006 highlights:  
COUNTY COMPENSATION REPORT FOR F.Y. '06



COUNTY	# OF CLAIMS	TOTAL PAID (rounded to nearest \$)
Allegany	4	\$ 5,292
Anne Arundel	26	166,712
Baltimore	71	431,023
Baltimore City	321	2,251,264
Calvert	2	22,012
Caroline	3	6,525
Carroll	3	4,464
Cecil	9	91,790
Charles	7	63,830
Dorchester	3	17,405
Frederick	19	68,925
Garrett	1	501
Harford	16	88,823
Howard	12	95,521
Kent	1	5,000
Montgomery	42	232,056
Prince George's	149	1,046,268
Queen Anne's	1	1,570
Saint Mary's	2	19,310
Somerset	3	10,384
Talbot	3	12,332
Washington	12	51,003
Wicomico	10	19,159
Worcester	4	29,694

Total disbursed in fiscal year '06 is approximately \$4.753 million.

## ***PUBLIC SERVICE***

### ***DIVISION OF CORRECTION (DOC) VICTIM SERVICES UNIT***

The DOC Victim Services Unit provides assistance to crime victims who have suffered direct or threatened physical, emotional or financial harm as a result of crimes. DOC staff members are trained to address victim issues with sensitivity and compassion and to process victim notification requests and victim impact statements in a timely manner.

### ***SERVING THE COMMUNITIES BEYOND THE FENCE***

DPSCS is committed to serving the communities surrounding correctional facilities. In FY 2006, thousands of employees supported important and charitable causes throughout Maryland.

#### ***FY 2006 HIGHLIGHTS:***

- Correctional staff at the Baltimore City Correctional Center pre-release facility delivered a van load of food to add including turkeys and the trimmings for the annual Bea Gaddy Thanksgiving dinners. For the fifteenth year, the inmates working at Maryland Correctional Enterprises in Hagerstown prepared more than 800 donated turkeys for the annual feast.
- The Unification Committee at the Maryland Correctional Institution for Women in Jessup organized a holiday food drive to provide food for six area families during the holidays.
- DPSCS employees across the State raised \$1.94 million for the Maryland Charity Campaign.
- In October 2006, DPSCS employees raised \$5600 during the Wroten-McGuinn Golf Tournament to help the children of the two correctional officers who died in the line of duty. The First Annual Golf Tournament was held at the Black Rock Golf Club in Hagerstown.
- Thirty two DPSCS employees participated in the Race and Walk for the Cure for the Susan G. Komen Breast Cancer Foundation in October and raised \$4,127 in donations.



# **OFFICE OF THE SECRETARY**

The Office of the Secretary provides overall executive direction and coordination for the activities of the operating units of the Department. The Office establishes policy, sets priorities and provides central support services, oversight and accountability for all DPSCS units including:

- The Communications Office,
- MBE/Equal Employment Opportunity,
- Legislative Affairs,
- Planning, Policy, Regulations & Statistics,
- Emergency & Risk Management,
- The Internal Investigative Unit,

The Deputy and Assistant Secretaries report directly to the Secretary along with the Directors of the following agencies, units, commissions and boards:

## **INFORMATION TECHNOLOGY & COMMUNICATIONS DIVISION (ITCD)**

ITCD provides automated criminal justice information services for criminal and non-criminal justice purposes for the Department as well as federal, state and local criminal justice agencies and authorized users among the general public. ITCD responsibilities include the management of:

The Criminal Justice Information System (CJIS) Central Repository (Criminal Procedure Article 10-201 et. seq.), which maintains Maryland's fingerprint-supported criminal identification records and criminal history record information and performs related functions such as the expungements of criminal records.

### **FY 2006 HIGHLIGHTS**

#### **SEX OFFENDER REGISTRY ENHANCEMENTS**

Several improvements in the management and accountability of the registered sex offender population were made in 2006. The Sex Offender Alert Line became operational in April of this year to provide citizens with telephone notifications when an offender moves into selected zip codes. As a result of a joint project with Towson University, the Sex Offender Mapping System was launched in August of 2006 to allow citizens a view of an interactive map that identifies the addresses of sex offenders. ITCD is also in the final testing phase of a new online registration system that will allow criminal justice agencies across the state to enter offender data directly into the registration system to streamline the registration process and provide information to the public on a nearly real time basis.



## ***PAROLE AND PROBATION ENHANCEMENTS***

ITCD created a new web-enabled Violation Of Parole Reporting System that automates the Violation Of Parole process. This system replaces a paper based process that was used between Parole and Probation and the MD Parole Commission. A Case Notes System, a web-enabled, intranet application, replaces the manual, paper case notes system. Both of these systems provide Parole and Probation with enhanced functionality and security of their documents.

## ***ELECTRONIC APPLICANT***

The electronic submission of non-criminal requests for background checks was implemented at the Criminal Justice Information System (CJIS) - Central Repository. The process digitally captures the applicant's fingerprints and transmits them electronically to both the Maryland Automated Fingerprint Identification System (AFIS) and the national FBI fingerprint database for rapid responses to the required background check request.

## ***NETWORK LIVE SCAN***

In 2006, Network Live Scan systems were implemented at sites in Allegany, Anne Arundel, Calvert, Caroline, Carroll, Cecil, Dorchester, Garrett, Kent, Queen Anne's, Talbot, Washington and Worcester counties. This allows each jurisdiction to capture fingerprints and other demographic data digitally and submit them to the Central Repository. The processing of criminal background checks has been reduced significantly. ITCD will expand the Network Livescan for use with the Sex Offender Registry and at Division of Parole and Probation and Hazmat locations. Network Live Scan will also be implemented in other state and county governmental agencies for licensing and applicant background checks.

## ***MARYLAND AUTOMATED FINGERPRINT IDENTIFICATION SYSTEM (MAFIS) REPLACEMENT***

Advancements in the replacement of the fifteen-year-old MAFIS System were made in 2006. The new MAFIS system will increase search capabilities and reduce the need for human intervention to complete fingerprint searches through the use of electronic submissions from MAFIS to the FBI. In addition to a reduction in processing time, the new MAFIS will provide a higher level of accuracy along with a high-availability system. Expanded capacity for one or two finger "fast ids" and palm prints will facilitate the use of ID devices to enhance the process of solving crimes.



# **MARYLAND PAROLE COMMISSION (MPC):**

The Maryland Parole Commission is responsible for determining whether offenders serving sentences of six months or more in a state or local detention facility are suitable risks for release into the community with supervision and special conditions prior to the expiration of their terms of confinement. The Commission also makes recommendations to the Governor in matters involving pardons, sentence commutations and the parole of inmates who are serving sentences of life imprisonment.



## ***FY 2006 HIGHLIGHTS***

During 2006, the Commissioners and Hearing Officers of the Maryland Parole Commission (MPC) participated in several professional development seminars conducted by the Association of Paroling Authorities International (APAI). This training was an opportunity to exchange views and information with representatives from other states and foreign countries regarding paroling practices.

## ***ELECTRONIC WARRANTS***

During FY 2006, the Parole Commission implemented the online warrant preparation that also includes the electronic transmission of DPP special investigation reports. The system is an effective and efficient way to share information between the Parole Commission and the Division of Parole and Probation.

## ***MPC-57 PROGRESS SHEET***

In July 2006, the Maryland Parole Commission developed the MPC “Progress Sheet” to be placed in every parole file. The progress sheet was established to document pertinent information such as telephone calls, office appointments, informational requests and any other information the recorder deems necessary. The distinguished “hot pink” form stands out from the rest for easy retrieval when needed.

## ***NEW RISK ASSESSMENT INSTRUMENT***

The Commission implemented a Revised Risk Assessment Policy (Uniform Assessment Policy-Revised) in 2006. It is used in all non-sex offense or non-life sentence initial parole hearings to consider the risk of general recidivism. During the initial parole hearing, this new instrument addresses the static, criminal history and risk factors as well as the dynamic factors that are program and time-related. At a rehearing, the dynamic factor portion of the instrument is reapplied to determine whether there has been a change in those areas that could impact the risk of recidivism.

## ***OFFICE OF THE PRINCIPAL COUNSEL (OPC)***

The OPC attorneys are assigned to state agencies by the Office of the Maryland Attorney General to provide legal services for the Department. The Office handles inmate litigation on behalf of DPSCS and provides advice to the Secretary on all legal matters, including contracts, policy issues and employee matters.

## ***OFFICE OF THE INSPECTOR GENERAL (OIG)***

A unit within the Office of the Secretary, the OIG helps to safeguard and efficiently manage the Department's resources, operations and business functions by conducting a full range of independent and objective audits, inspections, management analyses and investigations. These assessments help to prevent and detect fraud, waste and abuse as well as the mismanagement of fiscal, material and personnel resources. The OIG also provides technical assistance/advisory services to internal and external audit customers and various management services related to legislative audit responses, corrective action plans and status reports. The OIG ensures the Department will maintain the highest standards of good management, accountability and professional integrity.

## ***OFFICE OF TREATMENT SERVICES***

The Office of Treatment Services oversees the delivery of medical, mental health counseling, substance abuse treatment and social work services. The Office also oversees the operation of the Patuxent Institution in Jessup.

### ***FY 2006 HIGHLIGHTS***

The Office of Treatment Services has developed, through strategic planning, a vision and a set of goals and strategies to move forward as a team to provide treatment in a cohesive and comprehensive manner. As a result of this comprehensive strategy, OTS works closely with other State, local and private, community-based agencies to create relationships to deliver a continuity of care ideology for every inmate.

***MEDICAL:*** In July 2005, DPSCS signed a contract with a new health care delivery system which consists of the following five contractors: CMS, MHM, FCM-MTC, CorrectRx and Wexford. These providers work together to provide comprehensive care with an eye toward quality, cost effectiveness and efficiency. An electronic patient health record/health information system was installed and is in the early stages of utilization on a system-wide basis.



**MENTAL HEALTH:** The DPSCS Mental Health Unit has developed more accurate definitions of the mentally ill populations in the institutions and facilities. The contractual mental health care provider provided coordinated treatment services to the seriously mentally ill which allows correctional staff and employees free to coordinate and conduct services that address criminal thinking and behavior. As a result of this shift in strategy, the need to segregate individual inmates decreased while the OTS was able to increase cognitive restructuring programs.



**SOCIAL WORK SERVICES:** The Office of Treatment Services developed an inter-agency agreement with the federal Social Security Administration to provide benefits to eligible inmates upon release with as little delay as possible. Release Planning Team meetings were initiated so that representatives from Social Work, Mental Health, Addictions, Medical and Case Management can work together to ensure that offenders who require special assistance upon release are assigned caseworkers in the Social Work Unit. As a result of this team approach, the number of pre-release planning services increases by thirty six percent during FY 06.

**SUBSTANCE ABUSE TREATMENT:** The Office of Treatment Services awarded contracts to Gaudenzia Treatment Services, Inc. to provide intensive addiction services in Modified Therapeutic Communities in four DPSCS institutions. A Back End Assessment contract was awarded to Second Genesis, Inc. to assess the standing inmate population for treatment program placement prior to release.

## **PATUXENT INSTITUTION**

The Patuxent Institution houses men and women convicted of crimes and sentenced to the Maryland Division of Correction. An independent unit within the DPSCS, it focuses on offender remediation and treatment. The Institution utilizes a multi-disciplinary treatment approach involving psychiatry, psychology, security, social work and education.

### **PATUXENT INSTITUTION OVERSEES:**

- Eligible Persons Program
- Patuxent Youth Offender Program
- Regimented Offender Treatment Center
- Residential Substance Abuse Treatment Center – Women
- Substance Abuse Treatment Program
- Correctional Mental Health Center – Jessup
- Mental Health Step Down Program
- Mental Health Transition Unit
- Division of Correction Annex

## ***ADMINISTRATION***

The Deputy Secretary for Administration is responsible for central support services, policy development, implementation and oversight for all administrative functions pertaining to financial management, personnel administration, procurement services, internal audits and labor relations.

## ***MARYLAND COMMISSION ON CORRECTIONAL STANDARDS (MCCS)***

An agency within the Department of Public Safety and Correctional Services (DPSCS), the Maryland Commission on Correctional Standards (MCCS) develops and enforces minimum mandatory standards for all correctional facilities for adults in Maryland. The primary function of MCCS is to enforce, through regular on site audits, the regulations for all adult correctional facilities to determine levels of compliance. Additionally, the Commission provides technical assistance to these facilities. During the last two audit cycles, many correctional facilities achieved total compliance as a result of a commitment to view the inspection process as a management tool. Positive networking and communication between the Commission and correctional administrators contribute to achieving standards compliance. In FY 2006, there were twenty-four complete audits performed at Adult Correctional Facilities (nine detention centers, ten prisons, four pre-release facilities and one community-based facility).

The major concerns of life, health, safety and constitutional issues are aggressively addressed. The facilities that attained full compliance with the applicable standards during this period received the Commission's "Recognition of Achievement" (ROA) award. Where deficiencies are noted during formal audits, compliance plans are developed in partnership with facility officials. Commission staff regularly monitors each plan until total compliance is achieved.

### ***FISCAL YEAR 2006 HIGHLIGHTS***

- Continued to focus on the mission to provide an efficient correctional system with an emphasis on public safety, staff well-being and inmate welfare by encouraging the application of sound correctional management principles and procedures. During Fiscal Year 2006, twenty-four audits were conducted at adult correctional facilities and one audit was conducted at a private home detention-monitoring agency.
- Of the twenty-four correctional facilities audited sixteen (16) were in compliance with all of the standards, at the time of the audit. This represents a fifty percent (50%) increase in the number of facilities found in 100% compliance with the standards at the time of the audit compared with Fiscal Year 2005. This achievement is the benchmark for correctional facilities in the State, and represents a commitment to the standards and the audit process by managing officials.



## ***EMERGENCY NUMBER SYSTEMS BOARD***

The Emergency Number Systems Board administers the 9-1-1 trust fund in order that local jurisdictions may provide an effective and efficient 9-1-1 Emergency Call system. The 9-1-1 system automatically connects a caller on any communications device to a Public Safety Answering Point which dispatches police, fire, ambulance or other public safety emergency services on a 24-hour basis.



## ***INMATE GRIEVANCE OFFICE***

Originally established in 1971, the Inmate Grievance Office reviews grievances filed by inmates in the custody of the Division of Correction or the Patuxent Institution against officials and employees of those agencies. Grievances that are not administratively dismissed for procedural or substantive reasons are scheduled for hearings conducted by the Office of Administrative Hearing

## ***SUNDRY CLAIMS BOARD***

Established in 1961, the Sundry Claims Board adjudicates claims filed by inmates who have suffered a permanent disability as a result of a personal injury sustained while working for inmate wages and confined in a Division of Correction facility, the Patuxent Institution or the Baltimore City Detention Center

## ***HANDGUN PERMIT REVIEW BOARD***

Any individual whose application for a handgun permit or renewal of a permit has been rejected, or whose permit has been revoked or limited, may ask the Handgun Permit Review Board to review the decision. Following a hearing on the matter or after a review of the record, the Board can sustain, reverse or modify the original decision.

## ***INTERNAL INVESTIGATIVE UNIT***

The Internal Investigative Unit conducts criminal and administrative investigations of serious misconduct in all divisions, offices and institutions/facilities within DPSCS. In addition to conducting investigations within statutory authority, the unit serves as the liaison between the Department and federal, state and local law enforcement agencies throughout the State to provide support and information for their criminal investigations.

# **OPERATIONS**

The Deputy Secretary for Operations oversees the management of agencies and programs that are responsible for the processing and custody of offenders confined in detention facilities/correctional institutions or under supervision in the community. This office is also responsible for programs pertaining to staff training /professional development, victim services, emergency preparedness and community re-entry services.

## ***DIVISION OF CORRECTION (DOC)***

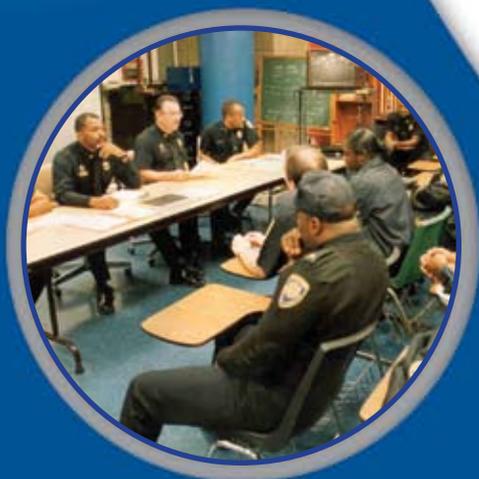
The DOC is dedicated to protecting the public, staff and the inmates in institutions throughout Maryland. The agency maintains custody of approximately 23,000 offenders and operates twenty seven correctional facilities across the state. The primary objective is to operate safe and secure facilities that provide adequate programming to assist offenders as they transition back into the community.

### ***FY 2006 HIGHLIGHTS***

- Expanded an array of programs and services for pre-release inmates including transitional housing services, pre-GED and GED educational programs and the Prison-to-Work Project.
- Implemented an inmate-operated news broadcast on the in-house channel at the Maryland Correctional Institution in Hagerstown (MCI-H)
- Initiated support groups in several institutions for hearing impaired inmates.
- Created the Crisis Management Team unit to respond, mitigate and prevent emergencies in the institutions and the community.

## ***DIVISION OF PAROLE AND PROBATION (DPP)***

The Division of Parole and Probation (DPP) is responsible for the supervision and monitoring of offenders who are serving or completing sentences in the community. The Division manages forty-eight offices throughout the State of Maryland. There are approximately eight hundred supervision agents and one hundred drinking driver monitors that supervise/monitor more than 66,000 offenders under mandatory parole or probation in communities throughout Maryland.



## ***DPP MANAGES OR COLLABORATES IN THE FOLLOWING PROGRAMS:***

- Proactive Community Supervision (PCS)
- Drinking Driver Monitor Program (DDMP)
- Central Home Detention Unit
- Correctional Options Program (COP)
- Interstate Compact for Adult Offender Supervision Unit
- Warrant Apprehension Unit
- Office of Victim Services
- Collaborative Supervision and Focused Enforcement (CSAFE) Teams
- Family Assault Supervision Team (Specialized Domestic Violence supervision)
- The Sexual Offender Management Teams
- Drug Treatment Courts
- Kiosk Program



## ***FY 2006 HIGHLIGHTS***

### Proactive Community Supervision (PCS) Evaluation

During FY 2006, a team of researchers from the University of Maryland, College Park, MD and Virginia Commonwealth University in Richmond, VA presented the report “Proactive Community Supervision in Maryland: Changing Offender Outcomes”. The study is an analysis of the DPP Proactive Community Supervision (PCS) program and examines how the project affects the way offenders are supervised. The report clearly shows that PCS is making a difference and helps offenders successfully complete supervision. The researchers compared the PCS and the non-PCS groups according to three outcomes: positive drug tests, new arrests, and requests for warrants (i.e., a proxy for technical violations).

## ***IMPLEMENTATION OF AN INTERIM ELECTRONIC CASE NOTES SYSTEM***

With the assistance of the DPSCS Information Technology and Communications Division, an interim electronic case notes system was developed and deployed during the past year. The system contains a supervision case plan tool and risk assessment and reassessment forms. This system allows employees to search and sort information electronically and will replace the current paper field notebooks.

### MASCA Conference

Division of Parole and Probation Administrators in collaboration with DPSCS co-sponsored the 2006 Mid-Atlantic States Correctional Association (MASCA) Annual Conference in May in Baltimore City. Hundreds of Correctional and Community Supervision representatives from Maryland and neighboring states attended.

## ***SEX OFFENDER MANAGEMENT TEAMS***

With the passage of House Bill 2, Sex Offender Supervision, Notification and Penalties Bill, during the 2006 Emergency Legislative Session the Division began the implementation of the provisions in the law and established Sex Offender Management Teams in every Maryland County and Baltimore City.

## ***NEW PARTNERSHIPS***

*Prince George's County Police Department and the DPP Memorandum of Understanding:* This collaborative MOU includes activities and resource sharing such as:

- Establishment of DPP offender reporting sites in district police stations;
- DPP-County Police Department cross-training;
- DPP participation in PGPD roll call activities;
- Intelligence sharing intelligence including offender photographs, joint home contacts and surveillance.
- The Division has partnered with Goucher College in Towson to implement a 14-week Professional Communication writing course at Christopher Place Employment Academy for supervised offenders in Baltimore City.
- The Division joined with Wicomico County Partnership for Families and Children and the Wicomico County State's Attorney's Office to create a countywide gang reduction strategy and implementation plan.
- The Division partnered with the Upper Shore Workforce Investment Board, the Maryland Department of Labor, Licensing and Regulation (DLLR), the Town of Federalsburg and the Caroline County Health Department to develop and implement a job readiness pilot for unemployed offenders living in the Federalsburg CSAFE area.

## ***DIVISION OF PRETRIAL DETENTION AND SERVICES***

DPDS books, processes and manages the care, custody and control of individuals arrested in Baltimore City. During Fiscal Year 2006, the Division of Pretrial Detention and Services (DPDS) made several significant achievements in various units.



## ***BALTIMORE CENTRAL BOOKING AND INTAKE CENTER (BCBIC)***

- The Division implemented measures to ensure that Central Booking will consistently comply with the requirement to have arrestees in front of a judicial officer within 24 hours.
- The Baltimore Central Booking and Intake Center staff processed 94,463 arrestees during fiscal year 2006.
- The Baltimore Central Booking and Intake Center committed 44,855 detainees during fiscal year 2006.
- During FY 2006, 439 correctional staff (98 %) received in-service training.
- More than fifty percent of new correctional officers completed the enhanced Field Training Officer Program.



## ***BALTIMORE CITY DETENTION CENTER***

### ***INMATE ACTIVITIES***

- Narcotics Anonymous continues to offer regular workshops for Jail Industry male detainees as well as weekly NA sessions at the Women's Detention Center.
- The Johns Hopkins Tutorial Program for the women detainees reflects a strong partnership between the University and the Detention Center. During the past five years the program has flourished. JHU students provide weekly instruction in basic reading, writing and mathematics to women detainees.

### ***WOMEN'S DETENTION CENTER***

- Eighty percent of the WDC staff attended the Gender Responsiveness and Family Contact Training.

### ***PSYCHOLOGY SERVICES***

- Hired a new doctoral level Psychology Associate
- Held daily mental health clinics at WDC and MDC
- Evaluated all juveniles that were arrested
- Attended weekly juvenile team meetings with juvenile staff
- Improved communication with both the medical and mental health contractors

## ***THE RELIGIOUS SERVICES UNIT***

- Staff participated in the Angel Tree project that supplied gifts for the holidays to the children of DPDS detainees.
- Coordinated donations from the community to include clothing and personal hygiene items for the detainee population
- Religious services' training was held for several hundred volunteers. This training is designed to orient volunteers to the Division's security protocols and procedures and to acclimate volunteers to the various religions within the institution.

## ***EAGER STREET ACADEMY, BALTIMORE CITY PUBLIC SCHOOL №370***

- Implemented an after-school program for student with our partners from Community Law In Action (CLIA) from the University of Maryland School of Law
- Alpha Kappa Alpha Sorority conducted a workshop with the students regarding life and career choices
- Experienced more than 60% parental attendance rate at the Back-to-School Day assembly and the First Parent Teacher's Organization's Night

## ***JUVENILE SERVICES PROGRAM***

- Implemented a modified therapeutic Juvenile Services Program in November 2005
- Held specialized female juvenile offender training for staff assigned to the juvenile population
  - Organized a Female Juvenile Offender Workgroup for the purpose of program development
  - More than 20 juveniles coordinated and participated in a Student Talent Showcase
  - Established routine life skills and cognitive behavioral groups for both male and female juveniles
  - Implemented a comprehensive intake, screening and orientation process
  - A special management phase was implemented to provide programmatic services for juveniles displaying continuous disruptive behaviors
    - Made key staff changes and hired a full time-Hearing Officer, full time licensed Social Worker, and two Sergeants were promoted from within
    - Developed a Juvenile Program Manual consisting of an Organization Chart, Program Design, Standard Operating Procedures and Appendices
    - Created and implemented a treatment oriented daily schedule for juvenile program residents
  - Newly hired BCDC psychologist has improved therapeutic services for juvenile unit as evidenced by increased consultation, participation in program activities.



## ***ADDICTS CHANGING TOGETHER SUBSTANCE ABUSE PROGRAM, ACT/SAP***

- 98% Graduation Rate
- 99% Slot utilization rate/bed slots on female side
- 98% Slot utilization rate/bed slots on male side
- One positive urinalysis test was reported since 2005
- Introduced an improved curriculum based on Cognitive Behavior Treatment Philosophy



## ***PRETRIAL RELEASE SERVICES PROGRAM (PRSP)***

- Completed 44,025 pretrial investigative assessments.
- Presented 30,746 cases for judicial hearings.
- Defendants on pretrial community supervision achieved a 93% court appearance rate.
- Pretrial Release maintained a monthly average re-arrest rate of 4%

## ***MARYLAND POLICE AND CORRECTIONAL TRAINING COMMISSION (PCTC)***

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The Police and Correctional Training Commissions (PCTC) has a two-fold mission: regulation and training. The regulatory role includes enforcement of selection standards and certification of all Maryland police and correctional officers and training academies. The training function includes the development, delivery and periodic audits of professional public safety instruction. Each year, PCTC conducts over five hundred training sessions for nearly 12,000 public safety and criminal justice employees from public and private agencies in Maryland and other states. PCTC is located in the newly renovated Public Safety and Education Training Center near Sykesville. This state-of-the-art facility consists of:

- An academic and administrative center
- Two residential student dormitories
- A physical training center
- A driver training facility
- A firearms training facility

PCTC training opportunities for public safety and criminal justice personnel include:

- The Police Entry-Level Training Program
- The Correctional Entry-Level Training Program
- Police and Correctional Certified Instructors training programs
- Supervisory and Administrator Training for public safety professionals
- Certification Training for Department of Juvenile Services (DJS) Counselors
- Advanced and Specialized Training Unit program - A community based initiative involving law enforcement, DPP, DJS, treatment providers and community partners
- The Executive Development Institute's training programs, conferences and seminars for criminal justice managers
- The Maryland Community Crime Prevention Institute's neighborhood crime prevention and youth drug awareness programs
- The Driver training Facility.

## ***PROFESSIONAL DEVELOPMENT AND TRAINING DIVISION (PDTD)***

The PDTD provides continuous professional development, education, and training to the DPSCS work force. A team of program staff works to plan, manage and implement programs in an effort to build a highly trained and professional staff. Committed to promoting collaboration, communication, and innovation throughout DPSCS, PDTD teaches evidence-based content, utilizing adult learning principles by aligning training with the organizational mission and encouraging life-long learning and growth while developing leadership.

### ***FY 2006 HIGHLIGHTS***

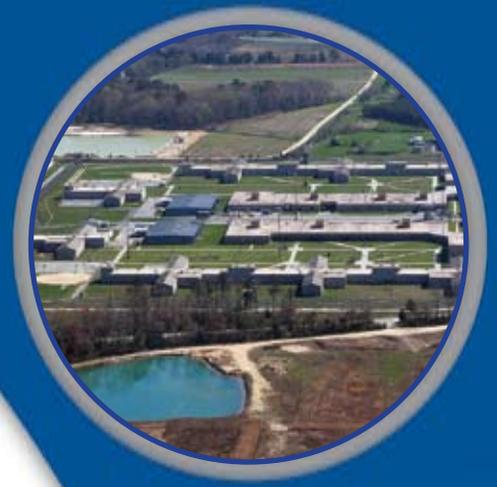
- Adopted a strategic training model for instructors based on the curriculum developed by the U.S. Department of Justice, National Institute of Corrections, Training for Agency Training Coordinators/Directors
- Included over 670 individuals in programs tailored to specific staff and facility criteria, such as Legislative Workshop, Leadership Institute, Gender Responsive Strategies, HOBOS and Budget Preparation Applications.
  - Included over 670 individuals in programs tailored to specific staff and facility criteria, such as Legislative Workshop, Leadership Institute, Gender Responsive Strategies, Hands On Budget Operating System (HOBOS) and Budget Preparation Applications.

## ***MARYLAND CORRECTIONAL ENTERPRISES***

Maryland Correctional Enterprises (MCE) is the prison industry arm of the Maryland Division of Correction and operates thirty-one business units throughout the prison system to train and employ offenders in a variety of industries to provide solid job skills and a positive work ethic. During Fiscal Year 2006 MCE achieved record revenues of 42.8 million and employed a record 1,608 offenders. All inmate employees are required to have a high school degree or equivalent and MCE has assisted inmates in obtaining this prerequisite.



Additionally, all business units are mirrored after the private sector to prepare inmates for employment upon release; they earn daily pay based on their work abilities and tenure, they are hired and terminated based on productivity and conduct within the plant and MCE offers the opportunity to move up in the work place should they show exceptional skills and motivation. The primary goal is to provide these inmates with the necessary experience and knowledge of basic employment in order to improve their chances of a successful reentry into society. This past year alone MCE was able to supply their inmate workforce with approximately 1.75 million hours of employment/training. Studies have shown that the average recidivism rate of general DOC population inmates is about 50% after 3 years. Inmates with at least one year of MCE experience return to prison at half that rate culminating in one of the most effective rehabilitative programs in corrections.



The newly re-opened MCE Design Plant at the Maryland Correctional Institution for Women in Jessup trains female offenders in spatial planning.

During FY 2006 MCE opened a new business unit, the Quick Copy Center, at the State office complex in Baltimore. Pre-release women from the Baltimore Pre-release Unit for Women provide duplicating with finishing services for the State's business needs. Additionally, male offenders at the MCE Furniture Manufacturing Plant in Jessup receive viable work skills and experience in the manufacturing industry to improve their employability upon release.

## ***DIVISION OF CAPITAL CONSTRUCTION AND FACILITIES MAINTENANCE (DCCFM)***

DCCFM is responsible for all DPSCS capital project planning and budgeting. The Division is responsible for the construction and oversight maintenance of safe and secure correctional facilities. DCCFM addresses the critical need to update older facilities and had designed plans to replace facilities built in the 19th century. Additionally, DCCFM coordinates the planning, design and construction of the local detention centers across the state.

### ***FY 2006 HIGHLIGHTS***

#### ***WOMEN'S DETENTION CENTER (WDC), BALTIMORE CITY***

Upgraded heating, ventilation and air conditioning system to meet Federal court mandates. Completed 2005

#### ***BALTIMORE CITY DETENTION CENTER (BCDC), BALTIMORE CITY***

Phase 3 of Utility renovation to meet Life Safety code requirements. Completed 2006

#### ***SAINT AMBROSE CENTER, BALTIMORE CITY***

Installed fire protection system to meet Life Safety code requirements. Completed 2006

***PATUXENT INSTITUTION, JESSUP***

Constructed new gatehouse/classroom building, installed perimeter security fence, four guard towers, Central Control Tower and renovated kitchen area. These changes provide enhanced security; improve vehicular access and provide more efficient food services. Completed 2005

***CENTRAL LAUNDRY FACILITY, SYKESVILLE***

Installed new boiler plant, renovated kitchen/dining area to ensure compliance with Health Department regulations and increase food preparation capacity.  
Completed 2006

***BROCKBRIDGE CORRECTIONAL FACILITY (BCF), JESSUP***

Current renovation and expansion of kitchen/dining area to ensure compliance with Health Department regulations to be completed in 2007

***MARYLAND CORRECTIONAL INSTITUTION FOR WOMEN (MCI-W), JESSUP***

Completed the Support Services Building to house inmate Medical Services and the Maryland Correctional Enterprises Unit.  
Completed 2005.

***MARYLAND CORRECTIONAL INSTITUTION JESSUP (MCI-J)***

Installed new perimeter fencing to enhance security and completed the new gatehouse building which includes the visitors' center, conference rooms and classrooms .

***NORTH BRANCH CORRECTIONAL INSTITUTION (NBCI), CUMBERLAND***

Added 256 maximum-security cells in 2006.

Completed support services building and gatehouse in 2005 to provide inmate medical services and visitors' area as well as enhanced security.

***MARYLAND CORRECTIONAL TRAINING CENTER (MCTC), HAGERSTOWN***

Installed new perimeter security fence, gatehouse and guard towers to improve security and surveillance.

***MARYLAND CORRECTIONAL INSTITUTION (MCI-H), HAGERSTOWN***

Expanded central kitchen to provide all correctional facilities in Western Maryland with hot and cold food and supplies.

State Use Industries warehouse expansion.

***EASTERN CORRECTIONAL INSTITUTION (ECI), WESTOVER***

Completed 140 bed secure housing unit for inmates.



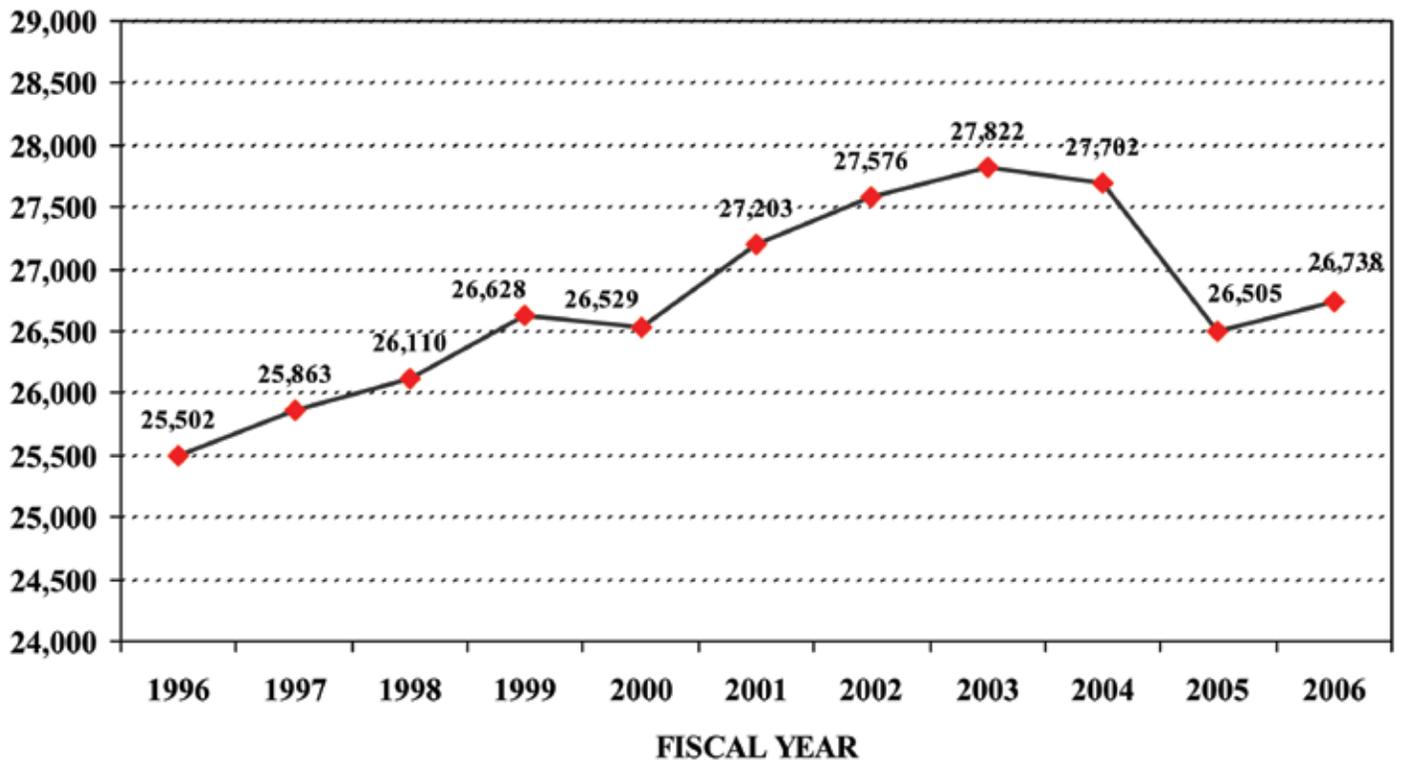
PROGRAM NAME	Appropriation per FY 07 Budget Book					Actual Expenditures				
	General	Special	Federal	Reimbursable	Total	General	Special	Federal	Reimbursable	Total
<b>Office of the Secretary</b>										
01 General Administration	15,560,172	353,033	25,000	15,938,205	18,704,756	355,033	25,000		19,084,789	
02 Information Technology & Communications Division	32,676,841	2,775,000	1,485,944	2,227,438	39,165,223	27,929,441	3,333,458	1,240,827	1,661,310	34,165,036
03 Internal Investigation Unit	1,777,183				1,777,183	1,683,183				1,683,183
04 911 Emergency Number systems		52,877,419			52,877,419		56,477,419			56,477,419
05 Capital Appropriation		37,915,000			37,915,000		37,915,000		80,718	37,995,718
06 Division of Capital Construction & Facilities Maintenance	1,929,106				1,929,106	1,958,078				1,958,078
07 Major Information Technology Development Projects		2,658,482	4,217,061		6,875,543		1,981,399		2,736,128	4,717,527
08 Office of Treatment Services	1,821,241	1,849,109		439,195	4,109,545	2,150,241	1,887,260		10,137	4,047,638
<b>Division of Correction</b>										
<b>Division of Correction Headquarters</b>										
01 General Administration	7,284,870	25,000	700,000	675,193	8,685,063	10,121,286	4,636	598,506	519,451	11,243,879
02 Classification, Education & Religious Services	28,032,835	98,987			28,131,822	26,797,835	102,881			26,900,716
03 Canine Operations	1,543,882				1,543,882	1,507,590				1,507,590
<b>Division of Correction Jessup Region</b>										
01 Maryland House of Correction	33,888,349	1,016,085		249,656	35,154,090	38,013,525	885,482		249,656	39,148,663
02 Jessup Correctional Institution	34,486,876	849,199			35,336,075	37,518,253	800,960			38,319,213
03 Maryland Correctional Institution Jessup	25,855,881	682,764		21,116	26,559,761	28,730,808	641,995		21,116	29,393,919
<b>Division of Correction Baltimore Region</b>										
01 Metropolitan Transition Center	34,578,127	862,236		99,575	35,539,938	39,115,108	787,647		153,577	40,056,332
03 Maryland Correctional Adjustment Center	8,408,188	201,532	7,500,000		16,109,720	10,923,558	200,726	6,406,580		17,530,864
04 Maryland Reception, Diagnosis & Classification Center	30,742,492	263,056			31,005,548	32,546,524	204,948		205,727	32,957,199
05 Baltimore Pre-Release Unit	3,375,057	391,911			3,766,968	3,650,865	474,744			4,125,609
06 Home Detention Unit	5,028,688	245,000			5,273,688	5,500,883	245,000			5,745,883
07 Baltimore City Correctional Center	9,069,350	385,797		502,488	9,957,635	9,202,567	385,294		502,488	10,090,349
<b>Division of Correction Hagerstown Region</b>										
01 Maryland Correctional Institution Hagerstown	44,778,447	1,376,147		234,466	46,389,060	48,923,005	1,422,549		234,466	50,580,020
02 Maryland Correctional Training Center	48,743,754	2,173,095		435,239	51,352,088	51,959,957	2,273,094		389,104	54,622,155
03 Roxbury Correctional Institution	34,301,818	1,191,665		24,863	35,518,346	37,216,629	1,127,215		24,863	38,368,707
<b>Division of Correction Women's Facilities</b>										
01 Maryland Correctional Institution for Women	22,058,732	705,057		8,731	22,772,520	23,089,690	734,470		8,731	23,832,891
02 Pre-Release Unit for Women	4,806,122	187,753		55,046	5,048,921	4,807,618	229,629		31,581	5,068,828

Appropriation per FY 07 Budget Book						Actual Expenditures				
PROGRAM NAME	General	Special	Federal	Reimbursable	Total	General	Special	Federal	Reimbursable	Total
<b>Division of Correction MD Correctional Prerelease Systems</b>										
01 General Administration	6,965,508			127,077	7,092,585	6,825,112			117,523	6,942,635
02 Brockbridge Correctional Facility	12,345,782	586,064			12,931,846	13,111,500	614,467		241,691	13,967,658
03 Jessup Pre-Release Unit	10,443,418	555,483		357,534	11,356,435	11,819,097	610,067		300,000	12,729,164
05 Southern Maryland Pre-Release Unit	2,749,451	388,703		247,113	3,385,267	3,006,226	409,673		247,113	3,663,012
06 Eastern Pre-Release Unit	2,773,246	423,515		296,555	3,493,316	3,270,383	398,657		296,555	3,965,595
11 Central Laundry Facility	8,976,137	281,270		1,334,341	10,591,748	9,840,313	341,268		1,014,943	11,196,524
12 Toulson Boot Camp	7,752,163	209,349		642,553	8,604,065	7,710,863	201,504		648,785	8,561,152
<b>Division of Correction Eastern Shore Region</b>										
01 Eastern Correctional Institution	66,724,206	2,001,383	850,000	96,800	69,672,389	70,224,762	2,197,314	850,000	96,800	73,368,876
02 Poplar Hill Pre-Release Unit	2,642,600	471,441		258,223	3,372,264	2,954,518	467,862		228,223	3,650,603
<b>Division of Correction Western Maryland Region</b>										
01 Western Correctional Institution	37,872,114	1,227,676		176,282	39,276,072	40,850,672	1,371,066		169,941	42,391,679
02 North Branch Correctional Institution	16,989,504	10,000			16,999,504	8,587,545	31,309			8,618,854
<b>Total DOC Correctional Institutions</b>	<b>516,356,010</b>	<b>16,686,181</b>	<b>8,350,000</b>	<b>5,167,658</b>	<b>546,559,849</b>	<b>549,399,981</b>	<b>17,056,940</b>	<b>7,256,580</b>	<b>5,182,883</b>	<b>578,896,384</b>
<b>Division of Correction Maryland Correctional Enterprises</b>										
01 General Administration		37,948,979			37,948,979		41,291,868			41,291,868
<b>Maryland Parole Commission</b>										
01 General Administration	4,720,130				4,720,130	4,539,130				4,539,130
<b>Division of Parole and Probation</b>										
01 General Administration	4,368,574				4,368,574	4,188,574				4,188,574
02 Field Operations	72,335,467	8,351,830		796,108	81,483,405	74,125,467	6,671,010		357,842	81,154,319
<b>Patuxent Institution</b>										
01 Services and Institutional Operations	34,527,661	463,876		889,661	35,881,198	36,941,767	462,786		414,022	37,818,575
<b>Inmate Grievance Office</b>										
01 General Administration		597,896			597,896		574,780			574,780
<b>Police and Correctional Training Commissions</b>										
01 General Administration	48,661	8,066,786		279,735	8,395,182	35,061	8,205,923		551,514	8,792,498
<b>Criminal Injuries Compensation Board</b>										
01 General Administration		4,206,830	1,400,000		5,606,830		4,206,830	1,400,000		5,606,830
<b>Maryland Commission on Correctional Standards</b>										
01 General Administration	516,207				516,207	433,207				433,207
<b>Division of Pre-Trial Detention and Services</b>										
01 General Administration	7,155,441				7,155,441	7,300,441				7,300,441
02 Pre-Trial Release Services	4,964,526				4,964,526	4,794,526				4,794,526
03 Baltimore City Detention Center	69,698,698	2,296,554	10,000		72,005,252	74,925,855	2,511,481	4,050		77,441,386
04 Central Booking and Intake Facility	41,639,794	179,249			41,819,043	42,768,535	150,330			42,918,865

# DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES

## DOC, BCDC, AND PATUXENT INSTITUTION

### END OF YEAR POPULATIONS



## MARYLAND DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES SUPERVISED POPULATION CHARACTERISTICS

### Characteristics of Supervised Populations

#### Institutional Populations

	DPDS	DOC	PATUXENT
Gender			
Male	85.7%	95.7%	83.3%
Female	14.3%	4.3%	16.7%
RACE			
Black	87.1%	76.1%	79.0%
White	11.3%	23.5%	20.7%
Other	1.6%	0.4%	0.3%
Offense Type			
Violent	18.5%	47.3%	82.5%
Non-violent	81.5%	52.7%	17.5%
Total Population	3,619	22,736	383

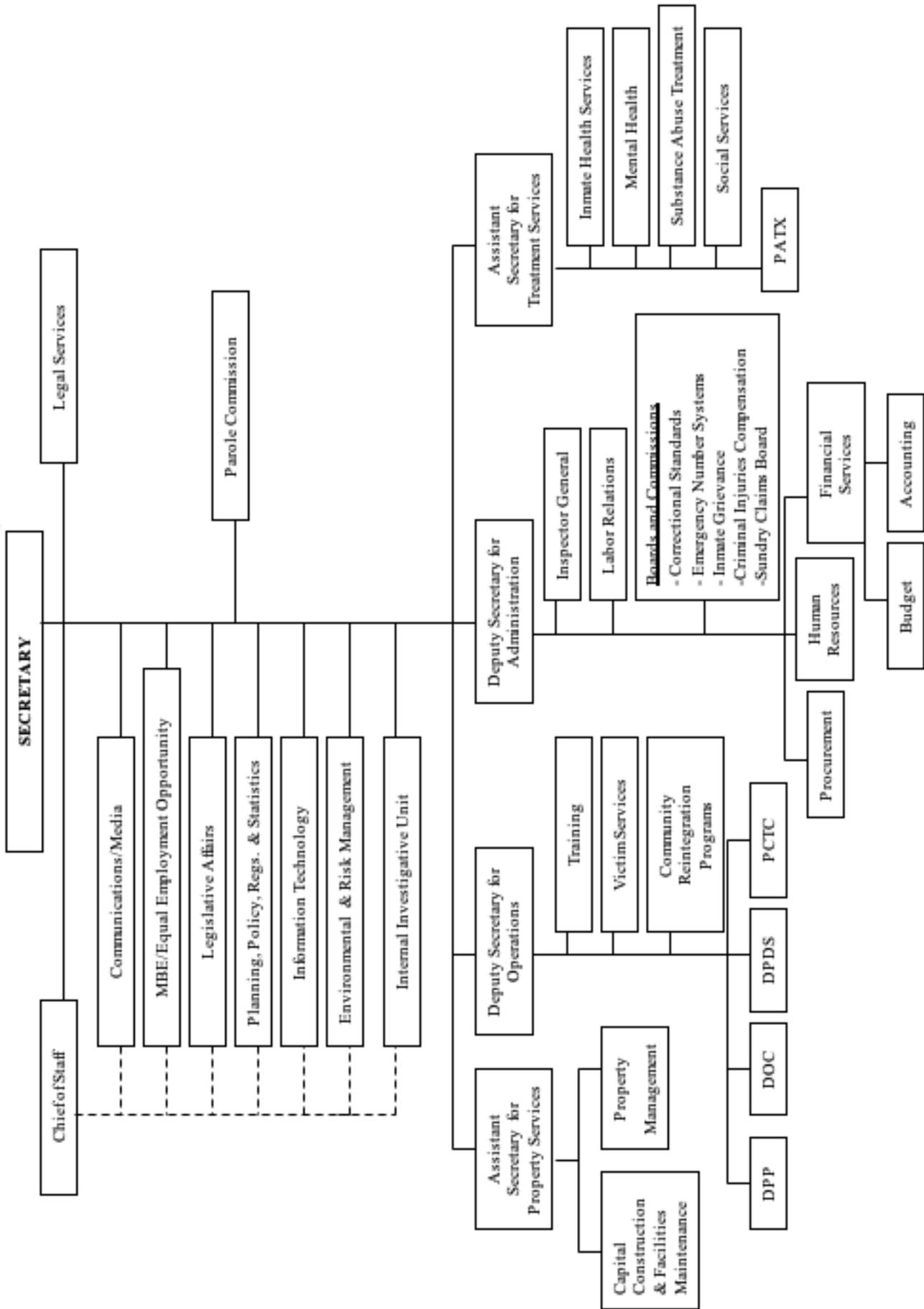
#### Community Supervision Populations

	Probation	Parole	Mandatory	DDMP
Gender				
Male	82.1%	88.6%	95.4%	80.5%
Female	17.9%	11.4%	4.6%	19.5%
Race				
Black	58.6%	75.5%	73.7%	16.9%
White	40.9%	24.3%	26.2%	81.7%
Other	0.5%	0.2%	0.1%	1.4%
Offense Type				
Violent	8.9%	20.7%	37.9%	0.0%
Non-violent	91.1%	79.3%	62.1%	100.0%
Total Population	75,663	6,687	7,903	19,683

Notes: Institutional populations are based on counts as of June 30, 2006. 138 sentenced offenders held at DPDS are included in the DOC count. Patuxent Institution data does not include 46 re-entry facility offenders.  
Community supervision populations are based on counts of cases being administered by the DPP as of June 30, 2006. The DPDS Pretrial Release Services Program supervised 1,035 defendants as of June 30, 2006 for which descriptive data is unavailable.

All percentages were obtained from automated information systems and may differ from other published reports.

# DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES



## ***CAREER OPPORTUNITIES***

If you have any questions about employment opportunities, call the Recruitment and Examination Unit at 410-585-3060 or toll-free at 1-877-206-9941. We can also be reached by email at; [hrrecruitment@dpscs.state.md.us](mailto:hrrecruitment@dpscs.state.md.us)



# NOTES

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# NOTES

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This publication was printed by Maryland Correctional Enterprise

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